

25 years of experience in vocational and professional training



Modular Vocational Training (MVT)

FORUM Concept and Implementation

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Namaskara! Welcome to FORUM International India!

Forecasts show that by the year 2050, India will be one of the leading economies in the world. For rapidly growing and innovative markets, such as India, education and skills are key factors for success and require vocational and professional training.

FORUM Berufsbildung, the umbrella organization of FORUM International, has fundamentally shaped the concept of vocational and professional training in Germany in the last 25 years.

Based on this long-standing experience FORUM International offers the following customized products for foreign Chambers of Commerce, companies and training centres in Asia:

- Training programs
- Training-of-trainers courses
- Coaching programs
- Advisory services concerning curricula development
- Development of learning material

FORUM International provides:

- Modern learning
- Highly qualified trainers and tutors
- Innovative training approaches
- Excellent learning material
- A world-wide partner network
- A springboard to the future

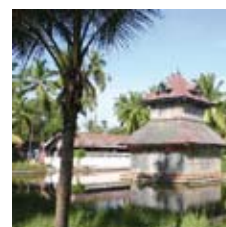


Whatever **you** do in life will be insignificant. But it's very important that **you** do it.

MAHATMA GANDHI

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1 Idea and Objective

An overall approach of modular vocational training and a coherent strategy for implementation will aim at:

- Skill development as a life-long process,
- Customized trainings that reflect market needs and that create better conditions for the job-seekers in the labour market,
- Qualified personnel that may reduce high employee turnovers in companies.

The approach will comprise the triad „vocational training matrix - learning system - education partners“, which will be explained in the following chapters.

2 Learning System

The elements of a comprehensive learning system comprise:

Vocational Training Matrix

The learning system will allow to allocating all the vocational training courses to the matrix. The horizontal outlines the professions, such as retail and office administration. The vertical line shows the qualification levels according to the European Qualification Framework (EQF).

Basic Training

Basic training (level 1) can easily be established at low cost and effort at vocational training institutes or in companies. Basic equipment of the workplace, such as tools, machinery and computers is of high importance.

Training of Trainers

The trainers performing basic and advanced training need comprehensive practical work experience and pedagogical knowledge. Therefore they are trained in a crash course in both, pedagogical and technical issues (related to the training content).

Learning Material

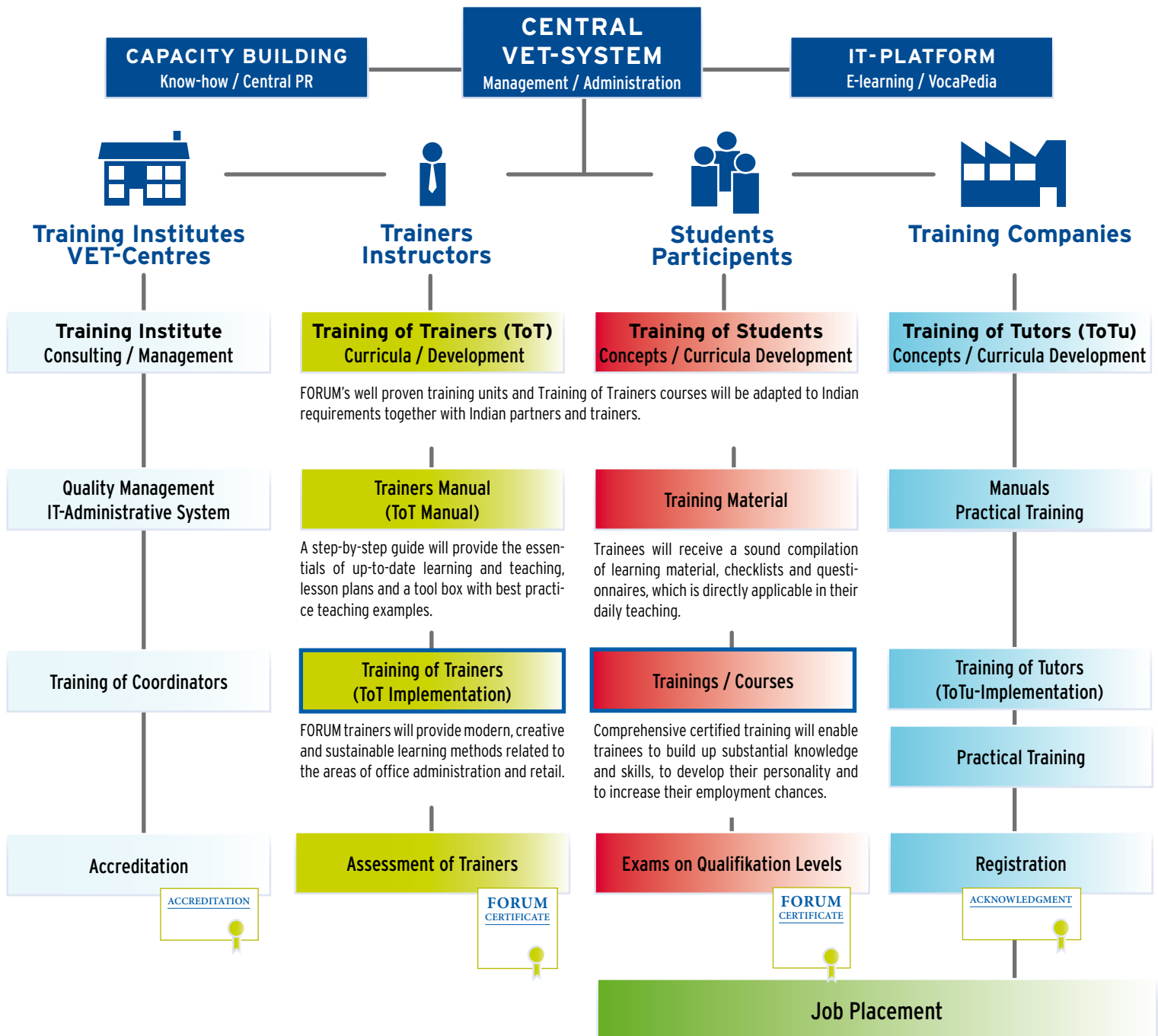
Illustrated learning material will be compiled for each training unit in English. It will reflect the training content and it will be easy to understand.

Tutors

The introduction of the learning system will require specially trained tutors. At training institutes these tutors will be responsible for the identification and acquisition of trainees as well as the preparation and coordination of training activities. In companies tutors will consider specific requirements.



3 Our Vocational Training System:

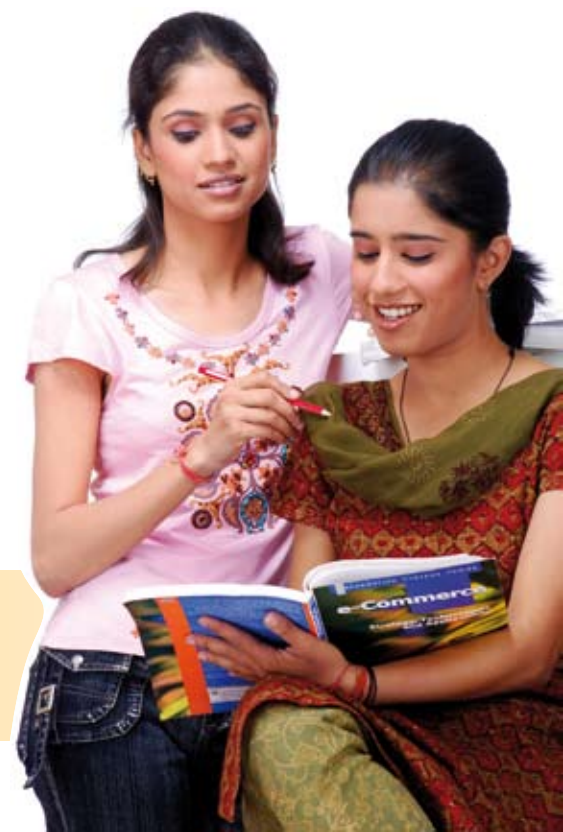


4 Vocational Training Matrix

Generally a training matrix allows to develop and to provide - in a coordinated manner - modular training courses with a recognised qualification level that gradually add up from level 1 "Basically trained worker" to level 8 "PhD" as defined by the European Qualification Framework (EQF). However the levels addressed by the modular vocational training comprise level 1 to 4 (see Tabelle 1).

Table 1: Training matrix according to the European Qualification Framework (EQF)

Qualification level	Retail	Office Administration
➤ 8th Level:	University Degrees Level 6-8 are not the subject of Modular Vocational Training	
➤ 7th Level:		
➤ 6th Level:		
➤ 5th Level: Business Administrator / Master craftsman		
➤ 4th Level: Completed vocational training	Retail Merchandiser / Retail Sales	Clerk / clerk for office communication
➤ 3rd Level: Skilled worker	Course „senior retailer advanced“	Course „senior office manager advanced „
➤ 2nd Level: Semi-skilled worker	Course „senior retailer“	Course „senior office manager“
➤ 1st Level: Basically trained worker	Course „retailer“	Course „office administration



5 Theory and Practice

A strong interface of applying theoretical knowledge in practical working environment of a company is a prerequisite for successful training.

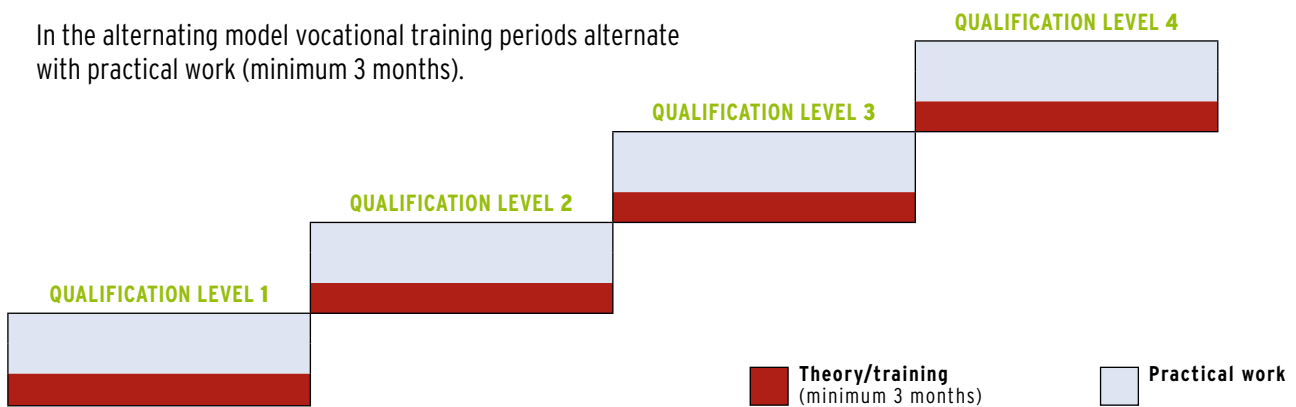
For organising both, theory and practice, the following options may be considered:

Option 1: Basic Vocational Training



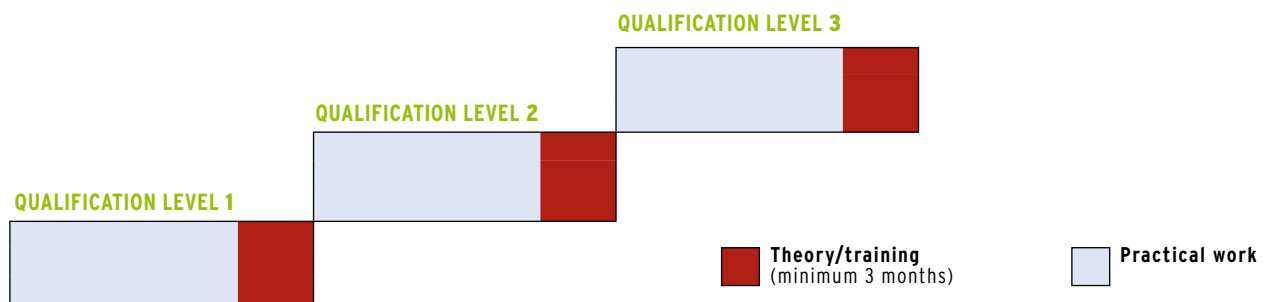
Option 2: Alternating Model

In the alternating model vocational training periods alternate with practical work (minimum 3 months).



Option 3: Block model

In the block model practical work is accompanied by substantial vocational training. This model is the base of the dual system in Germany.



Current Project and Network-Partners



**FKCCI - Federation of
Karnataka Chambers of
Commerce & Industry**
K. G. Road
Bangalore 560 009
www.fkcci.org

FKCCI acts as a spokesman for business and industry in the state of Karnataka. The Federation offers many services, which are of direct and indirect benefit to all members, such as interaction with FKCCI renowned Members, central and state governments, international agencies and academia.



eMerg
No. 91 & 91/1,
Lower Ground Floor
„Nakshatra“ Building
Aecs Layout, Post Office Road
Sanjay Nagar
Bangalore 560 094
www.emergindia.com

e-MERG - Engineering Manufacturer Entrepreneurs Resource Group, an association started by seven women entrepreneurs, all of them in the engineering manufacturing sector, is registered under the Societies Act. Based in Bangalore, eMERG aims to provide training for the rural unemployed, with a focus on women, to gear up their skill capabilities, so as to be absorbed by the industry.



Unnatti Centre Bangalore
Temple Road
Sadananda Nagar
NGEF East
Bangalore 450 38
www.unnatibl.org

UNNATI is a vocational training centre for the underprivileged youth offering free of cost three month programs with assured placement



**AWAKE - Association of Women
Entrepreneurs of Karnataka**
B-76, Industrial Estate
Rajajinagar
Bangalore 560 044
www.awakeindia.org

AWAKE is a not-for profit, Non-Governmental Organization, established in 1983, with the mission of , Empowering Women through Entrepreneurship for Economic Development'.



**WeCAN - Women Entrepreneurs,
Chambers and Association
Network Bangalore**

The mission of WeCAN is to provide a platform for the promotion and development of women in business as well as comprehensive support for associations/ organizations/ individuals/NGOs involved in entrepreneurial growth and business promotion and a holistic upgrading of skills and knowledge in the field.



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FORUM International provides vocational training and further education made in Germany. FORUM currently serves over 3,000 learners and can show for 40,000 successful graduates since 1985. In the Berlin main branch up to 300 employees, teachers and trainers take care of the professional training in education in 14 industries.

For further Information

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